


FIGHT COVID-19 | GET VACCINATED



Date: December 20, 2020

To: All QHS Employees and Medical Staff

From: Jason Chang, Executive Vice President and Chief Operating Officer 

Subject: **Pfizer-BioNTech COVID-19 Vaccine Employee Immunization Schedule**

Aloha,

Mahalo to all our caregivers for your continued dedication during this pandemic and for your patience as we go through this history-making process of administering COVID-19 vaccines. Yesterday, we vaccinated 300 staff members. As you know, we are expecting additional shipments from Pfizer-BioNTech at our facilities this week, and our QHS Vaccination Task Force has done a tremendous job standing up our clinics and scheduling staff for inoculations in a safe and methodical manner.

Beginning Monday, December 21, we will be expanding our efforts by opening a vaccination clinic at The Queen's Conference Center Auditorium. Queen's is following guidelines from the Centers for Disease Control and Prevention (CDC) and the Hawai'i Department of Health. Our first "wave" involves health care workers who have the highest risk of exposure due to the work they do caring for COVID patients.

Our tiered approach will eventually offer all QHS employees the opportunity to receive the vaccine. On our COVID Vaccination Intranet site, we have posted the following documents which should answer many of the questions you have been asking:

- Getting My COVID Vaccine
- COVID Vaccine Waves
- COVID Vaccine Wave 1
- COVID Pre-Vaccine Screening Form

The "COVID Vaccine Waves" document will tell you which phase you are in. Please check the Intranet for regular updates on our vaccination schedule, and only come to the clinic during your designated wave. We will be turning away individuals who show up too early. At this time, the vaccine is not mandatory.

The vaccine consists of two shots that are given 21 days apart. In clinical trials, the most common reactions were pain or redness at the injection site, fatigue, headache, chills, joint pain and fever. People who receive the vaccine must continue to wear face masks, practice good hand hygiene and maintain physical distancing until enough vaccine is distributed to the general population.

If you have any questions, please speak with your manager.

Mahalo.